



RESERVE BANK OF VANUATU

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VACANCY NOTICE

The Reserve Bank of Vanuatu invites applications from qualified Ni-Vanuatu candidates for the position of two (2) **Financial Inclusion Analyst**.

Purpose

The primary functional responsibilities of the Financial Inclusion Analyst (Digital Financial Services and Regulatory) relate to the development of the financial system in the pursuit of the following objectives: To Greater shared economic prosperity through financial inclusion; achieving greater economic efficiency through innovative payment solutions; empowered and responsible financial consumers; development of deep and dynamic financial markets and safeguarding the stability of the financial system.

Duties and Responsibilities

The **Financial Inclusion Analyst** will report directly to the Manager, Financial Inclusion Unit. The position main duties include but not limited to the following:

- Assist in providing and leading sound research on financial system development, financial inclusion products and initiatives.
- Assist in micro-finance, financial inclusion and financial literacy initiatives ensuring that these are effective, soundly developed and implemented.
- Collect, monitor and analyze statistical data, information, reports and other documents on the financial system to inform its development.
- Assist in ensuring a structured reporting system and reports on financial inclusion and initiatives.
- Help identify best practices for financial systems and financial inclusion development, including the use of regulations and guidelines and assist in the advice on their development and application.
- Draft financial development analysis and advice where appropriate and advise on the Bank's knowledge base in relation to such issues.
- Develop consumer education strategies and implement consumer education programs.
- Formulate policies and regulations on the conduct of financial services providers.
- Identify and implement the appropriate institutional arrangements to safeguard consumer interest.
- Ensure effective institutional arrangements for assistance and redress.
- Monitor financial institutions' compliance with laws, rules, guidelines, etc. and take enforcement actions on breaches of requirements.
- Measure and monitor progress, and effectiveness of initiatives to promote the financial inclusion and financial literacy agenda through appropriate means.
- Assist in administering the National Payments Systems Act and supporting regulations and guidelines.
- Collect, monitor and analyze statistical data, information, reports and other documents relating to the functioning of payment systems and use of payment instruments.
- Assist the department/unit and the group where appropriate in its dealings with international institutions, particularly in regard to the acquisition, exchange, analysis and use of research findings regarding financial inclusion matters
- Carry out any other duties assigned, from time to time by the Governor or Deputy Governor.

Requirements:

- Must have a degree in Economics, Banking & Finance, Accounting and/or Commerce from a recognized University.
- Minimum (4) years of experience in banking and any other financial institutions' operations would be an advantage;
- Must have an understanding of relevant Acts and regulations;
- Must have sound computing skills, with proficiency in Microsoft Office applications for the purpose of analysis, report writing and other work related tasks;
- Must have sound judgment, problem solving skills and intuitive;
- Must have strong written and oral communication skills including ability to produce high quality briefing and analytical reporting on bank and financial institutions performance;
- Must have very good interpersonal skills, including ability to build relationships with stake holders;
- Must be strong team player and able to meet deadlines; and
- Must be able to work with limited supervision;
- Must have the ability to create links with other business partners and other teams
- Must be able to deliver the best outcome using available resources

Applicants must be able to provide medical report and Police Clearance.

General Conditions

An attractive remuneration package will be offered which will be commensurate with experience and qualifications. Applicants should be fluent in both written and spoken English and have a good knowledge of French.

Written applications should include:

- A curriculum vita;
- Copies of relevant qualifications (degrees etc) and supported by certified academic transcripts;
- A statement in support of application addressing the requirements (totaling not more than 2 pages); and
- The names and contact details of at least three (3) referees.

Applications without certified academic transcripts will not be considered. All applications should be received by **Friday 12 July 2024** and emailed to:

The Governor
Reserve Bank of Vanuatu
Private Mail Bag 062
PORT VILA
aletlet@rbv.gov.vu

or emailed to:

recruitment@rbv.gov.vu

The Reserve Bank is an equal opportunity employer.