



RESERVE BANK OF VANUATU

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VACANCY NOTICE

Position: Other Financial Institution Supervisor (OFIS)

Department: Department of Financial Regulations

Reference No.: DFR-403.3

The Reserve Bank of Vanuatu invites applications from qualified Ni-Vanuatu candidates for the position of **Supervisor - Other Financial Institution** within the Department of Financial Regulations.

Position Purpose

Responsible to supervise and to ensure confidence and stability in the operations of financial institutions (excluding banks and insurers). The OFIS will oversee institutions under their purview by collecting and analyzing data, monitoring performance and risk profiles, and producing timely, accurate, and high-quality reports and recommendations. This role demands strong analytical skills, attention to detail, and up-to-date knowledge of financial operations to maintain sound and prudent practices across the sector.

Key Responsibilities

- Support the Manager Other Financial Institution Supervision Office (OFISO) in strategic planning and execution of yearly work plans.
- Monitor financial institutions closely, understand their business models and risk profiles, and address issues proactively.
- Ensure institutions operate soundly, comply with AML/CTF regulations, and maintain stability.
- Identify significant risks, recommend remedial actions, and follow up to ensure resolution.
- Produce timely, accurate, and high-standard reports, analyze, and provide recommendations.
- Lead prudential consultations and onsite visits, ensuring thorough planning, execution, and reporting.
- Represent the OFISO within RBV and in stakeholder meetings.
- Monitor international developments, propose policy updates, and conduct research to align supervisory practices with global best standards.

Qualifications & Experience

- Graduated with Bachelor's Degree in Commerce, Accounting, Economics, Banking Finance or another relevant field
- Minimum of 2–4 years of experience in a related supervisory, financial, or regulatory role.

Required Knowledge

- Strong background in Commerce especially, Banking, Finance and Accounting
- Familiar with AML&CTF Legislation and policies
- Familiarity with computer applications, especially Microsoft Office (Excel, Word, PowerPoint).

Skills/ Abilities

- Excellent analytical skills
- Have the ability to conduct comprehensive assessments, present findings clearly, and produce accurate reports.
- Strong communication and public relations skills with confidence in engaging external stakeholders.
- Ability to perform effectively under pressure and meet deadlines.
- Team player with the capacity to also work independently with limited supervision.
- Proactive, detail-oriented, and committed to high standards of supervisory work.

Remuneration and Conditions

An attractive remuneration package will be offered which will commensurate with experience and qualifications. Applicants should be fluent in both written and spoken English and French.

Written applications should include:

- A curriculum vita;
- Copies of relevant notarized qualifications (degrees etc...) and academic transcripts;
- A statement in support of application addressing the requirements (totaling not more than 2 pages); and
- The names and contact details of at least three (3) referees.

Applications without certified academic transcripts will not be considered. All applications should be received by **June 30, 2026** and emailed to:

The Governor
Reserve Bank of Vanuatu
Private Mail Bag 9062
PORT VILA
aletlet@rbv.gov.vu
or emailed to: **recruitment@rbv.gov.vu**

The Reserve Bank of Vanuatu is an equal opportunity employer committed to promoting a professional and inclusive work environment.