



RESERVE BANK OF VANUATU

BANKING & PAYMENTS MANAGER

The Reserve Bank of Vanuatu invites applications from qualified graduates, for the position of **Banking and Payments Manager** to the Reserve Bank of Vanuatu to be engaged on a permanent basis. The position reports directly to the Deputy Governor and from time to time, Governor.

The position oversees the Bank's customer services focus. A newly established unit under the position is National Payments System (NPS) along with its infrastructures and internal support provided and operated by the Bank. This new role calls for persons with suitable expertise and background in the NPS to confidently craft and develop the procedures and guidelines for the NPS. The position will lead and manage a team of 11 staff in the Banking & Payments Unit that includes Banking and Payments Officers, Banking and Payment clerks, Settlement Supervisor, Settlement Officer and Settlement Clerk.

The main requirements of the position include:

- Practical knowledge of Financial Management (Budgeting); along with basic grasp of Central banking is exceptional;
- Position requires a substantial proven experience and demonstrable understanding of operating SWIFT systems and the protocols governing its use
- Organizing and monitoring an active and highly interactional operations unit, have practical exposure and experience to formulate and coordinate work plans and allocated budgets, with an aim to enhance and develop the unit and ensure its operational sustainability and gain confidence from the Bank's stakeholders whilst ensuring customer satisfaction
- Customer Focus / Service – demonstrates a high standard derived from first hand experiences
- Ability to liaise with high level stakeholders; Bank officers, cultivate a good networking relationship with other key stakeholders in the Banking and Payments sector of the Finance industry, and other financial entities both locally, regionally and internationally
- Sound experience is required to understand the SWIFT payment process and the delivery is effective and efficient according to internal and international policies and guidelines, whilst aware of the importance of keeping abreast of market changes
- Proven Ability with understanding to effect customers' settlement accounts with confidence and able to participate and liaise with external and Government officials on other working committees,
- Have an in depth understanding of and ensure efficient daily operations of back office and front office
- Sound planning and organizational skills, particularly to organize staff and manage their work plans, and address staff training, staff development and capacity building of the unit as a whole
- Good work ethics and Trustworthiness in matters of confidentiality
- Computer Literacy and Proficiency with word processing, database and Excel spreadsheets; has technical aptitude and capacity to operate the ATS-CSD and RPS systems
- A basic but sound knowledge of the AML/ CTF rules and its relevant legislations, its importance to the Bank;

The position requires applicants to have demonstrable ability and finesse to work under minimal supervision, have strong interpersonal and communication skills. He/ She must have thorough qualified knowledge/ understanding/ experience in 'Banking and Finance, knowledge of Central Banking Accounting or field equivalent or as closely relevant in nature; accuracy in analysis and attention to detail whilst working under pressure, with a winning attitude and adaptive to changes. Desirable applicants are required to furnish copies of relevant qualification in

Financial Accounting, Banking and Or Managerial Finance related field, supported by positive exposure in managing a unit of staff.

General Conditions:

An attractive remuneration package is offered commensurate with experience and knowledge in this field of work. Applicants must have a good understanding of the English or French language.

Written applications require CV, including copies of Original Degree or Masters Degree and accompanying transcripts, referees (3) and copies of relevant qualifications (certificates of workshops and trainings attended is a plus).

Expressions of interest (applications) must submitted by **Friday 19 July 2019** to the following address:

**The Governor
Reserve Bank of Vanuatu
Private Mail Bag 9062
Port Vila
VANUATU
Fax: (678) 24231
Email: sathy@rbv.gov.vu**

The Reserve Bank is an equal opportunity employer