



# RESERVE BANK OF VANUATU

## FINANCE MANAGER, FINANCE UNIT

The Reserve Bank of Vanuatu invites applications from interested Ni-Vanuatu candidates for the position of **Finance Manager**. The position reports directly to the Director of Support Services Department. The main duties successful candidate must possess for the position include:

- *Demonstrate ability to supervise, manage and understand Central Banking Finance and managerial accounting, and its critical offices, namely Head accountant, Accounts Officers and Accounts Clerk, Budget Officer, liaise with Currency unit and understand movement of currencies.*
- *Undertake reconciliation of customer's accounts along with proven ability to locate discrepancies in account statements and Profit and Loss statements*
- *Manage the Supervision of voucher postings on a daily basis with accuracy, particularly customer account transactions, and ensure the reconciliation of statements daily, with high rate of accuracy*
- *Manage and ensure minimal disruption on daily transactions from other internal offices and departments in terms of continuity and work flow, observing schedule of payment and processing dates.*
- *Coordinates the Bank wide budget heads for the whole Bank and confidently take leading role in formulating a thorough budget policy for the Bank.*
- *Have an in depth Understanding of and demonstrate good working knowledge of the IFRS and other relevant legislations*
- *Experience in managing and leading a unit of staff, coordinating their work plans to ensure that unit objectives and deadlines are met in timely manner, and provide/facilitate necessary employee training and performance development to the unit staff*

Applicants should have a strong background in financial accounting and management, and have good understanding of Central Bank accounting and the International Financial Reporting System (IFRS). Desirable applicants must have a Bachelor's Degree in Banking & Finance or Accounting including Budgeting, Financial Managerial accounting or related discipline. Good time management skills and customer service skills, excellent written and oral communication skills, demonstrable ability and experience to manage and lead a team of professionals and inspire teamwork and optimal productivity are all critical and ideal qualities.

### **General Conditions**

An attractive remuneration package will be offered to be commensurate with experience and formal qualifications. Applicants should be fluent in both written and spoken English and have a good knowledge of French. Written applications should include curriculum vitae, the names and addresses of three (3) referees and copies of relevant Degree (tertiary) qualifications.

All applications should be received no later than **Friday 19 July 2019**, and addressed to:



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**The Governor  
Reserve Bank of Vanuatu  
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[sathy@rbv.gov.vu](mailto:sathy@rbv.gov.vu)  
PORT VILA**

The Reserve Bank is an equal opportunity employer